



Georgia Department of Early Care and Learning

2012-2013 Pre-K Year End Reconciliation Report

Legal Name: _____

DBA: _____

Address: _____

Start-up Reconciliation:

1	Total Start-up payments:	
2	Total Start-up purchases:	
3	Start-up balance:	

Pre-K Contract and Roster Payments Reconciliation Expenditures/Direct Costs:

4	Instructional Supplies and Materials:	
5	Instructional Other (field trips etc.):	
6	Stationary Playground Equipment: Approval Required	
7	Computers: Approval Required	
8	Food:	
9	Lead Teacher Salary:	
10	Lead Teacher Benefits:	
11	Sub-Lead Teacher Salary:	
12	Assistant Teacher Salary:	

13	Assistant Teacher Benefits:	
14	Sub-Assistant Teacher Salary:	
15	Other Employees:	
16	Other non-instructional costs:	
17	TOTAL DIRECT COSTS:	

Administrative Costs:

18	Director's Salary:	
19	Office Supplies:	
20	Bookkeeping/Clerical:	
21	Royalties:	
22	TOTAL ADMIN COSTS: May not exceed 6% of Pre-K Payment	

Totals:

24	Total Pre-K Payment:	
25	Total expenditures: Add lines 17 & 22	
26	Balance Line A-B	
27	Amount Due	

Comments: